

Activate RTLS

Quick Reference

Manual Status Tracking

Level: Advanced

This quick reference guide explains how to create clean/dirty utilization within a building without using room-level monitoring. This can only be set up through Cetani. Configuration can be customized through Admin however.



Cetani Sets Up Configuration

1) Determine and create an item set for the assets needing to be manually tracked for status change. In Admin> Tag Tools> Tag Groups; create a new group. **2)** In Admin> Users and Groups> User Groups, identify or create a user group for the users who want to view and change the status. **3)** Contact Cetani to configure the created user group to allow access to the status link and visibility of status column according to user log in credentials.

Change Status Manually for an Individual Asset

Once the user group is established and Cetani has configured the application to allow status changes, user can log in and click List view to see the list of items and their locations. One can filter **(1)** by specified group and manually change status by clicking “Change Status” in-line for specified asset **(2)**. Here, user can choose the appropriate status to mark the asset **(3)**. Click “Change” to complete this step **(4)**.

Item Locations Bulk Actions Search

(all statuses) | Bladder Scanner (3) **1** | (all locations) | Filter Reset

Name	Facility	Map	Zone	In Zone For	Last Update	Status	Status For	Monitor	Tag Unique	
Bladder Scanner 38291	Hospital North	OR	Storage 16	10 days	10 days	-	595 days		105461580107	2 Change Status More
Change Status of Bladder Scanner 38291										
Status: Change 4 In Use 3 - select - Set Aside for Repair Dirty Clean In Use										
Bladder Scanner 9939	Outpatient	Outpatient - 1st Floor	2007	16 days	10 days	-	595 days		105461580751	Track Change Status More
Bladder Scanner 9936	Hospital North	Endo	Nurse Station	16 days	10 days	-	595 days		105461581460	Track Change Status More

Once a status is changed, the Status column will show the appropriate color square that correlates with the established status (as shown here).

Name	Facility	Map	Zone	In Zone For	Last Update	Status	Status For	Monitor	Tag Unique	
Bladder Scanner 38291	Hospital North	OR	Storage 16	10 days	1 second	In Use	1 second		105461580107	Track Change Status More
Bladder Scanner 9939	Outpatient	Outpatient - 1st Floor	2007	16 days	1 second	Dirty	1 second		105461580751	Track Change Status More
Bladder Scanner 9936	Hospital North	Endo	Nurse Station	16 days	1 second	Clean	1 second		105461581460	Track Change Status More
Bladder Scanner 38291	Hospital North	OR	Storage 16	10 days	1 second	Set Aside for Repair			105461580107	Track Change Status More

Change Status Manually for Many Assets at Once

Activate makes it easy to apply a bulk status change to a set of assets. On List view, first filter for the assets you wish to apply bulk actions to (e.g. Bladder Scanners). Then, click on “Bulk Actions” and choose the appropriate status in the drop down. A notification will pop up before applying change to alert you of the assets that will be changed. Click “Change all to status” if this is correct.

Item Locations

(all statuses) | Bladder Scanner (3)

Change to status
Dirty | or Create a new status

3 item locations are in view.
1 of these item locations are already part of Dirty.
Link these 2 item locations to this status?

Change all to status Cancel